



CITY OF CONCORD

NEW HAMPSHIRE

Community Development Department

Business Development Division

City Hall - 41 Green Street - Concord, NH 03301 - tel. (603) 225-8595 - fax (603) 228-2701

AIRPORT ADVISORY COMMITTEE MINUTES

June 10, 2009

4:30 P.M.

The meeting convened at 4:30 P.M. in the City Hall Second Floor Conference Room, 41 Green Street, Concord, New Hampshire.

PRESENT: Joe Alosa, Ken Bradley, Martin Gross, Ernest Loomis, Jim MacKay, and Dick Patten

ABSENT: Candace Bouchard and Charles Gerhan

STAFF: Carlos Baía, Deputy City Manager - Development
Ken Lurvey, Business Development Coordinator
Matthew R. Walsh, Assistant for Special Projects
Stephen Henninger, Assistant City Planner
Jeff Hoadley, Public Properties Superintendent
David Rolla, Airport Manager / Fixed Base Operator

GUESTS: Don Hebert, representing East Coast Hangars
Lt. Col. Lesley Lara, New Hampshire Wing Civil Air Patrol

The meeting was called to order at 4:30 P.M. by Chairman Gross.

I. Minutes of the August 21, 2008 Meeting

The minutes were accepted as written.

II. Governor's Proposed Budget Cuts to New Hampshire Airports

Ken Lurvey informed the Committee that the Governor's proposed budget reinstated matching funds for airport grants per the City of Concord's request.

III. Airport Engineering Services Request for Proposals

The Committee was informed that the City had received numerous proposals in response to the RFP. The selection has been narrowed to

three companies. Charles Gerhan will represent the Airport Advisory Committee on the interview panel.

IV. Airport 10 Year Capital Improvement Program

The 10 Year CIP was briefly reviewed for future development at the Airport.

V. New Hampshire Civil Air Patrol Year In Review

The Civil Air Patrol's report on the Year in Review was not discussed at today's meeting.

VI. Hangar Request for Proposals

The Committee was informed that the hangar RFP is on hold as there are no respondents at this time. The RFP will be reissued when the economy strengthens and prospects show interest.

VII. New Hampshire Wing Civil Air Patrol Land Lease Update

The Civil Air Patrol status was reviewed by Ken Lurvey. The lease is on hold subject to the economy improving to possibly allow the D'Amante proposal to find office tenants. Concord Aviation Services, Ken Lurvey, and the Civil Air Patrol have agreed on terminal space for a temporary office and meeting space once the project proceeds.

VIII. Property Occupants' Relocation and Demolition of 14 and 18 Grant Street

Ken Lurvey reported that all properties but one in RPZ (Runway Protection Zone) were acquired or under agreement. Occupants of all but two homes have been relocated. Bids have been received to demo the vacant houses and cut trees.

IX. Tree Removal Easement on 10 Grant Street

An easement was acquired from 10 Grant Street to cut tall pine trees even though they were out of the RPZ to prevent them from growing into the RPZ. Demolition and tree cutting should be completed by the end of the Summer.

X. 2008/2009 FAA Grant Applications

- A. **Property Acquisition 12 Grant and 19 Greeley Street:** 12 Grant Street will be a Life Estate and needs to be acquired; 19 Greeley is under agreement to close by December 30, 2009;

- B. **Runway Signage and Lighting:** Runway signage and lighting is complete;
- C. **Wildlife Security Fencing:** Wildlife security fencing is projected for a Fall completion;
- D. **Obstruction Removal Study and Partial Removals:** the Study is complete and removals will be done in the Fall;
- E. **Future Possible Acquisition 21 Greeley Street:** 21 Greeley's owner signed a statement that he does not want to sell. The City will leave this property alone and ask again next year.

XI. Staff Quarterly Meetings

Carlos Baía has implemented quarterly meetings with staff and David and Robert Rolla to discuss and resolve issues in a timely manner.

XII. Other Business

There was no other business brought before the Committee.

XIII. Adjournment

There being no further business, the meeting adjourned at 6:00 P.M.

Respectfully Submitted,

Kenneth G. Lurvey, CEcD
Business Development Coordinator